



Fondy Administrative Office
1617 West North Ave., #4
Milwaukee, WI 53205
Phone: 414-562-2282

Facility Use Application

Request for Use of the Fondy Market & Park – 2200 W. Fond du Lac Ave. Milwaukee WI 53206

Please sign, date and return this application at least three (3) weeks prior to event date at: wwilliams@fondymarket.org Permission to use the park and related facility are at the discretion of the Fondy Park Advisory Committee and subject to the Milwaukee Code of Ordinances and Wisconsin State Statutes. Alcohol is not permitted at the park, unless a valid City of Milwaukee Special Event Permit specific to the event has been issued. Special Event Permit is required to possess, consume, and serve alcohol – see information below.

Date: _____

Name of Entity/Group: _____

Address: _____ City: _____ Zip Code: _____

Names of Contact Person(s): _____

Primary Phone Number: _____ E-Mail Address: _____

By signing below, I affirm that: I am authorized to act on behalf of the entity identified above and I will personally be responsible for any charges associated with this permit. I am authorized to accept financial responsibility on behalf of the entity identified above and will pay for any damage to the park facilities that result from any actions or activities that result from the use of this facility. The entity identified above agrees at all times during the existence of this permit to indemnify Fondy Food Center, Inc. and the City of Milwaukee for, and hold it harmless from all liability, claims and demands on account of personal injuries, property damage and loss of any kind whatsoever, including workers' compensation claims, which arise out of or are in any manner connected to this permit, based on any injury, damage or loss being caused by any wrongful, intentional, or negligent acts or omissions of the entity, its agents or employees.

Fondy Food Center, Inc. and the Fondy Park Committee reserve the right to deny any application for any reason.

Permit Requestor Signature: _____

DETAILS OF REQUEST

Day(s) of the Week: _____ Start Date: _____ End Date: _____

Program Times (setup to leaving): _____ AM/PM to _____ AM/PM

Please note that events should happen outside of Farmers Market hours; schedule on fondymke.org

Is this a public or private event? (check box)

Type of Program (check box): Educational Class: Religious Service: Fundraiser:

Music/Dance/Yoga: Picnic: Other:

Area of use (check all that apply): Greenspace: Picnic Tables: Stage:

Market Structures: (How many stalls/vendors:) All Areas:

Describe the event or activity in as much detail as possible:

Number of people expected to attend: _____ (Note: Events 150 or more people will require insurance – see attached requirements. Events 150 or more people will also require the applicant to notify the Milwaukee Police Department.)

Electrical hookup (limited - no 220v service available): Yes: No: (if yes, fee applies)

Water hookup (limited water available): Yes: No: (if yes, fee applies)

Events that have 50 or more people will require a waste management fee (see fee section). The Entity/Group is expected to clean-up after themselves by picking up litter and disposing of all waste and debris in the appropriate receptacles.

An event lasting longer than three (3) hours will require access to ADA accessible restroom facilities. Restroom facilities provided by Fondy Food Center, Inc. will include a fee (see fee section).

If an entity requires temporary bathroom facilities they are required to coordinate with the Fondy Park Advisory Committee to identify a suitable location and determine the duration that the temporary bathroom facilities will remain onsite. Neither Fondy Food Center, Inc. nor the City of Milwaukee is

responsible for the security or maintenance of the temporary bathroom facilities. All temporary facilities must be ADA accessible.

FEES

Standard Permit Application Fee: \$10.00/per day

Use of Electric Hookup Fee: \$10.00/per day

Use of Water Hookup Fee: \$10.00/per day

Bathroom Facility Rental Fee: \$25.00/per day [+ \$50.00 deposit for damages]

Waste Management Fee: \$25.00 [Applies to groups of 50 or more]

Cleanup/Damage: You are responsible for the restoration of the facility to its original condition by the end of the permitted period. This includes picking up garbage and removing all items brought onsite. If excessive cleanup or damage occurs, you will be invoiced for the work required to bring the facility to its original condition (\$50 minimum + \$25.00/hour of Fondy staff time to clean-up the site + any repair costs.).

Payments: Checks can be made out to **Fondy Food Center, Inc.** and mailed to 1617 W. North Ave., Milwaukee, WI 53205 or payments can be made electronically through Fondy's donation page:

<https://fondymke.org/donate>

Fondy Food Center, Inc. will notify the entity/group of any damages within three (3) business days of the event. If no damages are found, Fondy will reimburse the \$50.00 bathroom deposit within 14 days from the last day of the event.

INSURANCE

Insurance Requirements: The insurance requirements are attached to this document. Fondy Food Center, Inc. and the City of Milwaukee must be listed as additional insured party on the policy.

SPECIAL EVENTS INFORMATION & NOTIFICATION

Special Events Permits: A City of Milwaukee Department of Public Works Special Event Permit is required for block parties and special events in the public right-of-way. Events of a certain size may require a festival permit. See the City of Milwaukee License website for more information:

<https://city.milwaukee.gov/obtainLicensesPermit54.htm> or call 414-286-3329

Fee Work Sheet

Standard Permit Application Fee: \$10.00/per day \$ _____

Use of Electric Hookup Fee: \$10.00/per day \$ _____

Use of Water Hookup Fee: \$10.00/per day \$ _____

Bathroom Facility Rental Fee:

\$25.00/per day +\$50.00 deposit for damages \$ _____

Waste Management Fee:

\$25.00 [applies to groups of 50 or more] \$ _____

TOTAL DUE: \$ _____

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