

Farmers Market Assistant



About:

The Fondy Food Center manages the Fondy Farmers Market (2200 W Fond du Lac Ave, Milwaukee 53206) and the Milwaukee Winter Farmers Market (524 S. Layton Blvd, Milwaukee 53215). Our two farmers markets operate between 1-4 markets/week nearly year-round (May through April).

The Farmers Market Assistant helps with the daily operations of the markets. Duties included in the job are:

- Set-up and take-down of market, which includes: moving market supplies into place; setting up Info Booth, vendor stalls, and public areas; putting signage up, etc.
- Customer service and answering questions about the market.
- Run Quest/EBT (FoodShare/food stamps) transactions at the Info Booth, administer our Market Match program, help with other transactions as needed, and help keep transaction records.
- Give customer surveys.
- Customer counts and other data tracking on market day.
- Clean up of market space and surrounding spaces including, but not limited to: trash pick-up, sweeping, washing of ground/surfaces, weeding, and mowing.
- Monitoring bathrooms to make sure they're clean and stocked with supplies.

Skills desired:

- Timely and reliable
- Ability to follow directions well
- Ability to work independently
- Comfortable with technology
- Proficient in basic math and counting
- Good communications
- Positive attitude

Please note that this is a job with changing seasonal hours and locations. Generally it could be about 20 hours/week from July-November, and about 8 hours/week December-June. Our expectation is that you'll be available Saturdays, Sundays, Tuesday, and Thursdays, dependent on the market season. In the summer, this work is outdoors and in all weather, but mostly under a structure. In the winter you will have to spend minimal time outside, but will still need to be prepared for weather. Pay commensurate with experience, ranging from \$8.00/hour to \$10.00/hour starting wage.

To apply, please send introduction/resume and request an application from CaBeatrice Hart, Farmers Market Manager, at chart@fondymarket.org (preferred) or by mailing to 1617 W North Ave Suite 4 Milwaukee WI, 53205

The Fondy Farmers Market and the Milwaukee Winter Farmers Market are managed by the Fondy Food Center (Fondy), a registered 501(c)3 nonprofit agency whose mission is to connect greater Milwaukee to fresh, local food. Fondy does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.